



# ***Simplified Application Process For International Students***

## **1 Registration & Documentation**

- visit <https://studyinindia.gov.in>
- create your login ID
- Fill all the required information
- Choose our Institution code ( C-10448)
- Upload your documents on <https://studyinindia.gov.in>

## **2 Offer Letter**

- Your offer letter will be uploaded on study in India portal and will also be sent on your registered email after verification of documents.

## **3 Payment Of Fees**

- You must transfer the admission fee to the institute bank account specified in the offer letter and send the payment transaction proofs on  
**[directorgtbimt@gtbimtdakha.com](mailto:directorgtbimt@gtbimtdakha.com)**  
**Whatsapp (78148-09491)**

## **4 Acceptance Letter**

- Upon confirmation of payment, Acceptance /Admission Letter will be issued to you and also uploaded on <https://studyinindia.gov.in> portal

## **5 Apply For Visa**

- Use the official Acceptance Letter from the institute to apply for a Student Visa at the nearest respective Indian High Commission/Embassy.



# ***International*** **Student support**

## **Pre Arrival Information**

### **Document Checklist: ✓**

- Original and photocopies of all academic. certificates/transcripts /marksheets / degrees/diplomas
- 10 passport size photographs.
- Original and photocopy of passport/national ID/birth certificate and visa.
- Original Fee Transfer Receipt (SWIFT Advice from your Bank) of Academic as well as Hostel Fee.
- Ensure proper Vaccinations (Yellow fever/ HIV/COVID-19 etc.) to avoid medical complications.
- Copy of Medical Fitness Certificate.

### **NOTE:**

- **Free Airport pickup facility from Ludhaina Airport**
- Airport pickup from New Delhi International Airport or Chandigarh International Airport is paid and strictly on advance booking basis.
- The requirement must be either submitted with GTB-IMT Admission Office via e-mail at ***directorgtbimt@gtbimtdakha.com or WhatsApp- 78148-09491*** , at least two weeks before your Flight date.
- Provide us your flight details so as to avail the paid pick up service.

## **Post Arrival Information**

### **• Institute Registration:**

On arriving at GTB-IMT Campus, you shall report initially at the International Admission Department and undergo institute Registration Process. Documents Verification will be done during your Registration Process. Make sure that you carry all the documents mentioned above.

### **• Payment of Tuition & Hostel Fee:**

Tuition fee (including Hostel fee) has to be paid at the time of registration with the institute. Any delay in clearing the payment due to any reason will result in holding your Student Registration until the dues are cleared.



# ***International Student Support Centre (ISSC)***

## **Your First Friend, Guide & Support**

Moving to a new country is both exciting and challenging, and that's why GTB-IMT ensures that every international student feels supported from the very first day. The International Student Support Centre (ISSC), under the Office of International Affairs, is your one-stop destination for everything you may need throughout your academic journey at GTB-IMT



## **End-TO-End support : From Arrival to Graduation**

Whether it's admission formalities, registration, visa documentation, medical insurance, or academic guidance, the ISSC team provides personalized assistance at every step. From your first airport welcome to your convocation day, you'll find a dedicated support network that makes your transition to India smooth, safe, and fulfilling.



## **Visa & FRRO ASSISTANCE**

Navigation foreign registration is made simple with GTB-IMT's in-house FRRO Help Desk. The ISSC assists students with all formalities related to visa registration, C-Form submission, extensions, and renewals



**“At Guru Teg Bahadur Institute of Management & Technology Dakha, you're never alone.  
The International Student Support Centre stands by you, guiding, protecting, and  
celebrating you every step of the way.”**

## Grievance Redressal & Student Care

- The ISSC operates on a "One Point Solution" model, resolving most student concerns within 24-48 hours. A structured grievance redressal system ensures that all academic, non-academic, and personal issues are handled promptly and with care - because your peace of mind matters.
- The ISSC ensures that every student enjoys a respectful, inclusive, and safe environment.
- Students are guided to maintain GTB-IMT decorum, from campus conduct and dress codes to online behavior, fostering a community of global citizens who value discipline, dignity, and cultural understanding.



## “Ludhiana the Manchester of the East”

Ludhiana is well connected with New Delhi via road , rail and air.

- The flight to ludhiana takes at least 40 minutes.
- By train, it takes at least 3-4 hours.
- By road, it takes 5-6 hours.



### The Industrial & Lifestyle Hub of Punjab

#### SHOPPING DESTINATIONS

- Pavilion Mall
- Nexus MBD Neopolis Mall
- Wave Mall
- Silver Arc Mall
- West End Mall

Highlights: Fashion brands, multiplex cinemas, food courts, family entertainment, and premium retail stores.

#### WEEKEND GETAWAYS

##### & ATTRACTIONS

- Hardy's World Amusement & Water Park
- Ludhiana Zoo Tiger Safari
- Leisure Valley
- Punjab Agricultural University Museum
- Rakh Bagh Park
- Nehru Rose Garden

#### Boarding & Lodging

- Radisson Blu Hotel
- Hyatt Regency
- Park Plaza
- Regenta Central Classic
- Nirvana club

### Healthcare excellence

World-class healthcare services are available across the city:

- SPS Hospital
- Fortis Hospital (Mall Road)
- Fortis Hospital (Chandigarh Road)
- Dayanand Medical College & Hospital (DMC&H)
- Christian Medical college & Hospital(CMC&H)

Specialties: Emergency care, cardiology, orthopedics, neurology, oncology, maternity, diagnostics, and critical care.

#### CLUBS & RECREATION

- Tokkyo i club & Lounge
- Pablo Club
- Pyramid Club
- Brew Estate
- Luna Cafe & Club

Facilities: Fine dining, clubbing, banquet and weekend entertainment.

### Nearest Destinations

- Golden Temple
- Chandigarh
- Shimla